

Al Arndt  
Preston Chairman

Patty Jungbluth  
Supervisor 1

Marcus Skelton  
Supervisor 2



Randy Howard  
Preston Clerk

Sue Booth  
Preston Treasurer

## REGULAR BOARD MEETING MINUTES February 21, 2024

**Call Meeting to Order** - by Chairman Al Arndt at 7:00pm.

**Pledge of Allegiance**

**Quorum Call/Verification of public notice and Approval of the Agenda** - All board members in attendance and meeting notice in compliance. 18 People in attendance. .

**Approval of Minutes:** January 17, 2024; January 27, 2024 - Motion by Jungbluth /Skelton to approve minutes as presented. Carried by unanimous voice vote.

**2024 Road construction priority and culvert inventory** - General discussion. Chairman Arndt requested a special meeting to be held at 8:30am on February 28, 2024 at the Town of Preston Maintenance Building, 1124 Cottonville Ave. Motion by Jungbluth/Skelton to approve Delmore Consulting to conduct 6'- 20' foot culvert inventory in 2024. Carried by unanimous voice vote.

**Road ROW and Debris removal Town and Landowner responsibilities** - Discussion with no changes.

**14th Ave (between Cumberland Lane & South Cumberland Lane) Road information update for determination of private road** -Board provided an update and confirmed the findings that the road is a private road and the town will post "Dead End" signage.

**Highway Part Time position application update and payment process** - One application received and board requested table discussion to the next regular board meeting. Motion by Jungbluth/Skelton to include a posting in the Indeed website. Carried by unanimous voice vote.

**Review comprehensive fee schedule** - Board reviewed schedule and made no changes

**Review financial process for receipts and disbursements** - Reviewed and discussed the controls and process for financial controls.

**Review Hometown Insurance Renewal** - Discussed and reviewed the insurance renewal. Motion by Arndt/Jungbluth to accept renewal. Carried by unanimous voice vote.

**One Community Bank recommendation** - Discussed and reviewed. Request for Treasurer and Clerk to make recommendations to the board at the next regular board meeting

### Department and District Reports Provided:

1. Big Roche-A-Cri Lake District - Patty Jungbluth.
2. Friendship Lake District - Marcus Skelton
3. Solid Waste (Landfill Advisory Committee)- Al Arndt.
4. Fire District - Patty Jungbluth.
5. Ambulance - Marcus Skelton
6. Sheriff Report - Marcus Skelton
7. Town Transfer Site - Al Arndt & Steve Newcombe
8. Highway Maintenance -Nate/Al.

### Correspondence Received -

1. U.S. Census Bureau - 2024 Annual Survey of Local Government Finances (6/28/24)
2. WTA District meet 4/24/2024 - Town of Preston Host
3. Adams County Planning & Zoning Notice
4. Employee Resignation Letter - PT Highway
5. Road Map from Adams County

**Guest** - County Board Representative, Don Crivolio provided Adams County update.

**Next Meeting Dates Set** - March 21, 2024

**Treasurer's Report and Payment of Bills** - Treasurer Booth presented the report and submitted the bills for payment. Motion by Arndt/Jungbluth to approve and file the treasurer's report and pay the bills. Motion carried by unanimous voice vote.

**Meeting adjourned at 8:47pm**

Randy Howard, Preston Town Clerk

UnApproved