

Al Arndt  
Preston Chairman

Patty Jungbluth  
Supervisor 1

Marcus Skelton  
Supervisor 2



Randy Howard  
Preston Clerk

Sue Booth  
Preston Treasurer

**REGULAR BOARD MEETING MINUTES**  
**July 19, 2023**  
**1801 11TH AVENUE, FRIENDSHIP**

**Call Meeting to Order** - by Chairman Al Arndt at 7:00pm.

**Pledge of Allegiance**

**Quorum Call/Verification of public notice and Approval of the Agenda** - All board members in attendance and meeting notice in compliance. 19 People in attendance. Motion by Arndt/Jungbluth to approve agenda. Carried by unanimous voice vote.

**Approval of: June 23, 2023; June 21, 2023 minutes** - Motion by Jungbluth /Skelton to approve minutes as presented. Carried by unanimous voice vote.

**Highway Patrol Part Time Position** - Update provided by Chairman Arndt on the hiring of full-time and part-time employees (2). Nate Kotlowski, Full-Time and Larry Wolnik, Part-Time.

**Review Dump Truck repair quote** - Chairman Arndt reviewed with discussion two received quotes to repair current truck. Additional quote to be received and reviewed at the August board meeting.

**Assessor evaluation process** - Recommendation by Chairman Arndt and Supervisor Jungbluth for the soliciting proposals.

Motion by Jungbluth/Arndt for Clerk Howard to send official certified letter notice of cancelation of current contract with Wisconsin Assessment Services. Carried by voice vote. Arndt - Yes, Jungbluth - Yes, Skelton - No

Motion by Jungbluth/Arndt for Chairman Arndt to send the Attorney prepared "Request for Proposals for Town Assessor" letter by July 26, 2023. Carried by voice vote. Arndt - Yes, Jungbluth - Yes, Skelton - No

List of Assessors and draft letter below:

<ol style="list-style-type: none"> <li>1. Accurate Appraisal, LLC</li> <li>2. Assoc Appr. Consultants, Inc.</li> <li>3. Kevin Warzynski</li> <li>4. Bowmar Appraisal, Inc.</li> <li>5. Zillmer Mid-state assessment</li> <li>6. Wisconsin Assessment Services LLC (Riglemon Appraisal)</li> <li>7. Holloway Appraisal Services</li> <li>8. John Blader Assessor</li> <li>9. Shepro/Forward Appraisal Services</li> </ol>	<p style="text-align: center;"><b><u>Request for Proposals for Town Assessor</u></b></p> <p style="text-align: center;"><b>Town of Preston, Adams County, Wisconsin</b></p> <p>The Town of Preston, Adams County, is requesting proposals for Town Assessor services for the 2024-2026 tax years. The Town of Preston has an estimated population of 1,405, with a total assessed real estate and personal property value (2022) of \$170,391,500, including 2,626 real estate parcels and 26 personal property accounts. A town-wide revaluation was last completed in 2021.</p> <p>The Town is seeking a firm that will provide sound assessment services- free from errors and defensible to Town officials and residents- in a timely, professional, and customer service-centric manner. Services will include maintenance of the assessment roll and individual property classifications within 10% of equalized value, Open Book, and Board of Review.</p> <p>Please send your proposal, along with a copy of Wisconsin certification, proof of insurance, references and a resume to the Town by 5:00PM on July 31, 2023. Clearly mark "Assessor Proposal" on the envelope and mail/deliver to the Town of Preston, 1801 11th Avenue, Friendship, WI 53934. Please call 608-472-9534 or email Clerk@prestonadamscountywi.gov with questions. The Town Board reserves the right to reject any and all proposals.</p>
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**Appoint Members for the plan commission board** - Tabled for August 16, 2023 Meeting.

**Road repair recommendation and observation** - Chairman Arndt provided an update on the repairs on 10th north of Cottonville.

**General Discussion on Room Tax**

**Discussion on possible ordinance for driveway and culvert**

**Discussion for the budget process for 2024 and tax levy process**

**District Reports Provided:**

Friendship Lake District - Marcus Skelton  
Big Roche-A-Cri Lake District - Patty Jungbluth  
Solid Waste (Landfill Advisory Committee)- Al Arndt. Notices of increases for 2024 reviewed  
Fire District - Patty Jungbluth  
Ambulance - Marcus Skelton

**Correspondence Received - Information provided**

Adams County Landfill Fee Changes - Notice received  
Website Domain renewal .com - Will not renew old .com domain  
10th Avenue North of Cottonville - email on road condition Chairman Arndt responded  
Transfersite Passes - Treasurer Booth will provide board cost and a proposed new pass solution  
Fire Department Inspection - Requires new Exit sign for Town Hall. Nate K. will complete.

**Next Meeting Dates Set** - August 16, 2023

**Treasurer's Report and Payment of Bills** - Treasurer Booth presented the report and submitted the bills for payment. Motion by Jungbluth/Arndt to approve and file the treasurer's report and pay the bills. Motion carried by unanimous voice vote.

**Meeting adjourned at 8:48pm**

Randy Howard, Preston Town Clerk

Approved 8/16/2023

